

Record of Officer Decision

This form is the written record of a key or significant operational decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision
Director¹	Director, Children and Families	
Contact person:	Kate Sibson	Telephone number: 0113 3788925
Subject²:	Award of contract via waiver of CPR 8.1 and 8.2 to Family Action (PAC-UK) to provide therapeutic adoption support services during the Covid-19 crisis.	
Decision details:	<p>What decision has been taken?³</p> <p>The Head of Service, One Adoption West Yorkshire approved the waiver of CPRs 8.1 and 8.2 to award a contract to Family Action(PAC-UK) to provide therapeutic adoption support services for six months from 11th May 2020 to 31st September 2020 to a value of £94,972, payable in advance.</p> <p>The decision over-rides decision D50926 previously taken to vary contract reference DN402424, in relation to the following which will now be issued as a separate contract:</p> <p style="padding-left: 40px;">£45,156 on standard and enhanced support packages</p> <p style="padding-left: 40px;">£45,891 on new child to parent violence courses</p> <p style="padding-left: 40px;">£ 1,900 on expanding the telephone advice service</p> <p>This decision includes an additional £2,025 not covered in the previous decision for Family Action to delivery their Adopteens peer support programme offering weekly support to young people age 13+.</p>	
	<p>A brief statement of the reasons for the decision⁴</p> <p>One Adoption West Yorkshire has been awarded government funding through the Adoption Support Fund to provide additional support to adoptive families during the Covid-19 crisis.</p> <p>A decision was approved to vary contract reference DN402424 with Family Action(PAC-UK) to provide additional support packages for families. As the</p>	

¹ With delegated authority set out in Constitution


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.

⁴ Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal or Equality colleagues as appropriate.

	<p>support required by the families is therapeutic in nature, it no longer fits within the existing specification and a new contract is required.</p> <p>The service provision is for standard and enhanced packages of therapeutic work with families, group work for families affected by child to parent violence and the Adopteens peer support group programme.</p> <p>A waiver of CPR 8.1 and 8.2 is required due to the specialist nature of the work and because the government deadline to spend the money during the current crisis does not allow for a competitive procurement process. Family Action (PAC-UK) is a leading provider of therapeutic support services for adoptive families and is currently contracted to provide support services for One Adoption West Yorkshire.</p> <p>The decision is allowed under the council's current spending constraints as it is fully funded by a government grant. The advance payment has been approved to facilitate the delivery of the service given the short timescale required.</p> <p>Brief details of any alternative options considered and rejected by the officer at the time of making the decision</p> <p>The option of completing a full tender process was considered, but is not supported due to the time constraints to spend the budget and provide urgent support to families during the pandemic.</p>						
Affected wards:	N/A						
Details of consultation undertaken⁵:	<table border="1"> <tr> <td data-bbox="427 1507 691 1664">Executive Member</td> <td data-bbox="691 1507 1495 1664">N/A</td> </tr> <tr> <td data-bbox="427 1664 691 1765">Ward Councillors</td> <td data-bbox="691 1664 1495 1765">N/A</td> </tr> <tr> <td data-bbox="427 1765 691 1865">Others</td> <td data-bbox="691 1765 1495 1865"></td> </tr> </table>	Executive Member	N/A	Ward Councillors	N/A	Others	
Executive Member	N/A						
Ward Councillors	N/A						
Others							
Implementation	Officer accountable, and proposed timescales for implementation						

⁵ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Kate Sibson, Commissioning Manager. The services are already up and running as this decision over-rides a previous decision.	
List of Forthcoming Key Decisions⁶	Date Added to List:- N/A	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s)	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Sarah Johal, Head of Service One Adoption West Yorkshire	
	Signature 	Date: 9/7/20

⁶ Complete this section for key decisions only

⁷ Significant operational decisions are never available for call in. Key decisions are always available for call in unless they have been exempted from call in.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.